

**FRANKLIN REGIONAL SCHOOLS
FEDERAL CREDIT UNION**

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Balance Transfer Instructions

It's easy to do balance transfers from your **FRSFCU VISA** card. Just follow these simple steps.

- 1) You must have an eZCard account set up. Here's how:
 - a. Go to the www.frsfcu.com website
 - b. Click on the eZCard icon
 - c. Follow the steps
 - d. While you are there check out all the great features
- 2) Log into your eZCard account
- 3) Select "Account Services"
- 4) Select "New Balance Transfer"
- 5) Check the "Available Cash" amount. If it is not enough to cover what you want to do log out of eZCard. Then contact the credit union office by **email** and indicate the increase in cash available that you need. **BE SURE TO REQUEST AN INCREASE IN THE "DAILY LIMIT."** We will get back to you as soon as possible.
- 6) Once you are sure that you have enough cash available follow the instructions on the website.
- 7) **PLEASE NOTE:** It may take 3-4 business days before the receiving account is credited with your transfer.